

**SAMPLE LETTER OF INTRODUCTION OF ELECTION OBSERVER
TO POLL WORKER**

Election Date _____

TO: Chief and Deputy Inspectors at polls

FROM: Lynda Roberts, Registrar of Voters

SUBJECT: Introduction of Election Observer

This letter introduces _____ whom I have appointed as a member of the Election Observer Panel for the _____ Election.

The Observer may observe all aspects of the election at your polling place, including polling place set up, Election Day activities at the polls, and closing the polls.

The Observer has been informed that he/she may not sit at the official table, give directions to voters, handle ballots, or interfere in any way with the voting process.

Please give this Observer your full cooperation in allowing him/her to observe all parts of the election process at your polling place.

If you experience any problems with the Observer at your precinct, please call our office immediately at (415) 473-6439